



OPTIONS FOR FREIGHT AND MATERIAL HANDLING



We Heard You!

We're committed to making your move-in to the show as smooth, stress-free, and budget-friendly as possible. Below is a breakdown of the options available for moving your booth materials. More details will be available in the Exhibitor Service Manual on December 1 including order forms, information about parking, maps and shipping labels.

MOVING YOUR FREIGHT IN & OUT

NO-COST OPTIONS

Courtesy Move-in Services on Wednesday, April 29 and Thursday, April 30 - 8:30am - 4:30pm

You can drive onto the show floor and unload your items during booth setup. If you need assistance, we will also provide complimentary labor to help you unload and transport your items to your booth. Carts will be available, but we also suggest bringing your own cart to facilitate movement of small items.

Carry your boxes into the convention center from the hotel or parking garage.

There are sky bridges to the Hilton, Hyatt, Sheraton and Embassy Suites and the Williams Street parking garage. Hand carry or use a cart that will fit through a SINGLE-WIDE ENTRANCE DOOR.

Courtesy Move-out Services on Sunday, May 3 - 3:00pm - 7:00pm

You can drive onto the show floor and load your items during booth move-out. If you need assistance, we will also provide complimentary labor to help you transport and load your items into your vehicle.

SHIP YOUR FREIGHT IN & OUT

MATERIAL-HANDLING CHARGES

Advance Shipments to RES Warehouse:

Includes storage prior to the opening of the show, delivery to the exhibitor's booth, removal to the loading dock at the close of the show and reloading onto outbound carriers. This also includes pick-up, storage and return of empty crates and cartons.

Direct Shipments to Convention Center:

Materials shipped to the Donald E. Stephens Convention Center must be unloaded and moved to booths by union labor. Materials will be delivered to the exhibitor's booth and removed to dock for reloading onto outbound carriers at the conclusion of the show. This also includes pick-up, storage and return of empty crates and cartons.

Note on outbound shipments:

All outbound shipments must have an RES bill of lading which should be returned to RES by 5:00pm Sunday at the RES Service Center in Hall F. They will have bill of lading forms, labels and shipping instructions available.

Advance crated shipments received at warehouse by April 17, 2026	\$145 per cwt. (100 lb. min)
Advance crated shipments received at warehouse after April 17, 2026 and on or before April 27, 2026	\$150 per cwt. (100 lb. min)
Direct shipments to convention center on April 29 and 30 ONLY	\$115 per cwt. (100 lb. min)

*When calculating weight, round up to next 100 lbs. (example: 265 lbs. = 300 lbs.)

Examples:

If you ship one skid that weighs 350 lbs to the warehouse before April 24, the cost is \$580 (4 x \$145)

If you ship 3 boxes that weigh 60 lbs direct to showsite, the cost is \$115 (1 x \$115)



ONE EASY WAY TO KEEP CHARGES LOW!

Consolidate. Whether you ship to the advance warehouse or directly to the show site, it is in your best interest to consolidate your shipment as much as possible. Each shipment that arrives separately is assessed the minimum charge. So, keep your charges low by skidding items together to ensure they arrive at the same time.

MOVING BOOTH ITEMS TO h+h americas

NO-COST OPTIONS

RES Can Move Your Items FOR FREE on Monday morning, May 4 – 7:00am

Visit the RES Service Center in Hall F on Sunday by 5:00pm to get the proper labels and paperwork for movement which will start at 7:00am Monday.

Carry or Push-it Yourself

You can use available carts to personally push your materials from the Fiber+Fabric Craft Festival to your h+h americas booth on Sunday after 3:00pm. We suggest bringing carts if possible to facilitate movement of small items.

Move items to Empty Storage

Store any items you want to ship out at the end of h+h americas at no charge. Visit the RES Service Center in Hall F on Sunday by 5:00pm to get the proper labels and paperwork for storage.

ACCESSIBLE STORAGE OPTIONS

NO-COST – DO IT YOURSELF STORAGE

An accessible storage pipe & draped area will be provided at the back of Hall F for exhibitors to use during the show. There will be someone there to check company badges but the area will not be secured. Company staff will be able to hand-carry or use their own carts to transport items. NOTE: THIS STORAGE SPACE WILL BE LIMITED. NO LABOR OR EQUIPMENT WILL BE AVAILABLE.

FULL SERVICE ACCESSIBLE STORAGE

Exhibitors can order secure accessible storage by using the form in the Exhibitor Service Manual or on site at the RES Service Center. This service includes skid storage and product access, plus labor assistance if needed. Exhibitors are welcome to access their product at any time throughout the show.

Storage for each 4' x 4' skid or crate	\$75 per item
Labor to move accessible storage products to booth	\$91 per hr straight time/\$136 per hr overtime (after 4:30pm)

Contact us with questions at
services@koelnmesse.us

