

May 1-3, 2026

Deadline To Receive Discounted Rates:
April 16, 2026

Please Mail, E-mail or Fax Completed Form to RES:

9291 West Bryn Mawr, Rosemont, IL 60018 | Fax 847-696-9797
customerservice@rosemontexpo.com

All material and equipment furnished by the Donald E. Stephens Convention Center will remain the property of the Authority. Toxic gases and objectionable odors must be properly vented. Additional material & labor will be charged accordingly. No L.P. gas, oxygen, or hydrogen will be permitted within the facility without prior approval of the Authority and the Rosemont Fire Department. Prices are based upon the service requested being located in the designated utility areas. Exhibitor should confirm his order upon arrival at the Exhibitor Service Desk. Air fittings are Parkers Series 20.

PLUMBING SERVICE RATES

All work done after 4:00 p.m. Monday thru Friday and all day Saturday & Sunday will be charged at the double time rate.
Minimum charge of 1/2 hour for all work done. Straight Time: \$136.40/hr • Double Time: \$272.80/hr.

COMPRESSED AIR

Exhibitor should supply own regulating filter or other equipment to handle moisture or water in air line. Service includes main drop and dismantle of main line. Compressors run during set-up Mon-Fri 8-4 and all show hours. If 24 hour service is required, please contact customer service for a quote.
ALL DROPS ARE FROM THE CEILING.

	DROP LINE(S) QUANTITY	CFM (VOLUME)	INTERMITTENT	CONTINUOUS	MACHINE CONNECTIONS QUANTITY	SIZE	DISCOUNT	STANDARD
1/4" to 3/8"							\$440.00	\$670.00
1/2"							\$456.50	\$736.50
3/4"							\$517.00	\$807.00
1"							\$550.00	\$880.00

COLD WATER

	FOR FOOD OR BEVERAGE	FOR MACHINERY	DISCOUNT	STANDARD
1/4" to 3/8" lines			\$473.00	\$703.00
1/2" to 3/4" lines			\$495.00	\$725.00

DRAIN

	GRAVITY	PRESSURE	DISCOUNT	STANDARD
up to 1/2" line to 40-45 P.S.I.			\$473.00	\$703.00
up to 3/4" line			\$495.00	\$725.00

HOT WATER

Call for price quote.

MISCELLANEOUS

Will you require work beyond main connection, such as installing filters, quick disconnects, etc.?

(yes) (no) Date Required: _____ Specify: _____

LOCATION: Please identify and show location desired for each service. Include scale drawing showing location of each air drop, water or drain line. Include booth dimensions. If exact locations are required please submit a scale floor plan with cross aisle locators.

A FLOOR PLAN MUST BE SUBMITTED for all island booths with a directional showing entrance of show & adjacent aisle number. If no plan is submitted, additional costs may occur.

CANCELLATION POLICY: There will be a 50% cancellation charge on cancelled orders.

ORDER TOTAL \$ _____

Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

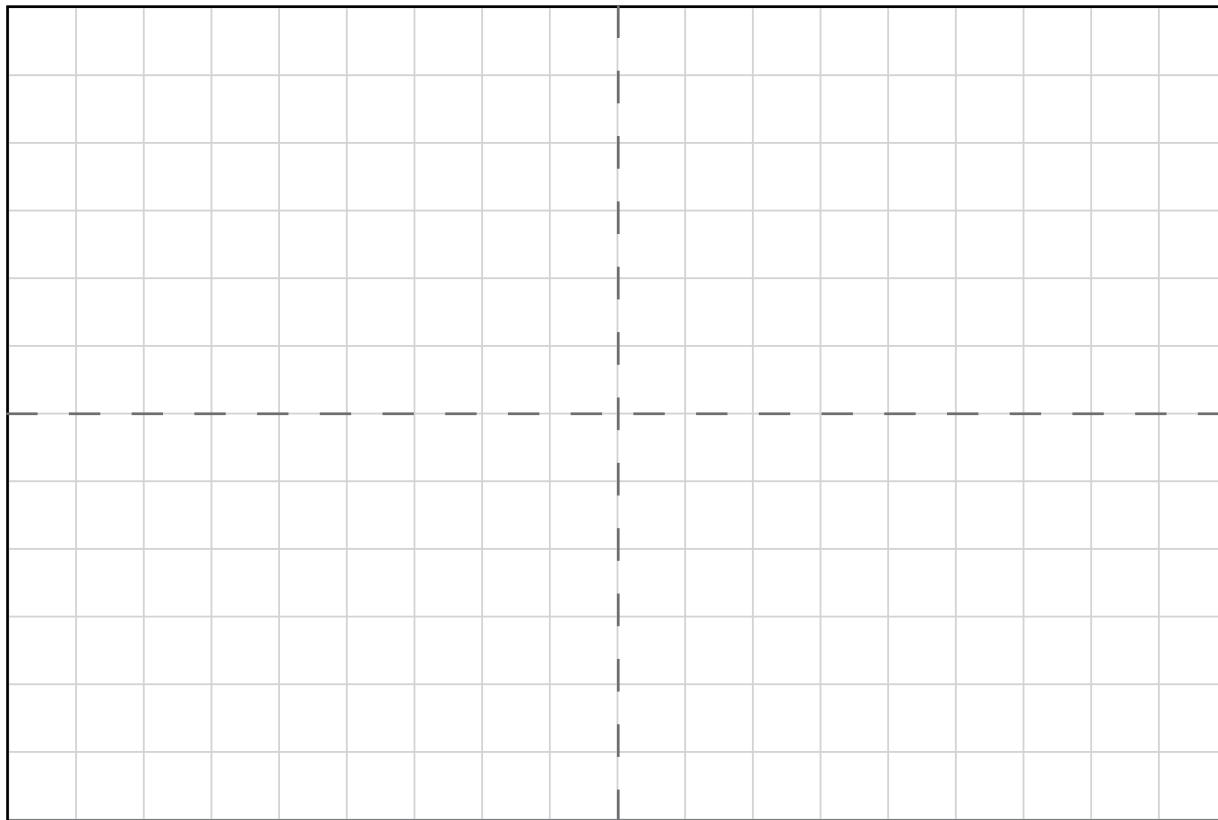
Authorized By (print): _____ Signature: _____ Booth #: _____

ADDITIONAL LABOR CHARGES WILL APPLY WHEN SUBMITTING A LAYOUT

Use the squares to indicate the dimensions of your booth size.
Mark where you need your plumbing service.

Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____



Adjacent Booth / Aisle # _____

Adjacent Booth / Aisle # _____

Show Name: _____

Booth #: _____

Company Name: _____

Booth Size: _____

INSTRUCTIONS AND CONDITIONS FOR COMPRESSED AIR • WATER • DRAIN

- 1) All material and equipment furnished by the plumbing contractor for these service orders shall remain plumbing contractor property and shall remain plumbing contractor property and shall be removed ONLY by plumbing personnel at the close of the show.
- 2) Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by exhibitors.
- 3) All equipment must comply with state and local safety codes.
- 4) Prices are based upon current wage rates and are subject to change without notice.
- 5) Exhibitors are encouraged to make their booth connection within their booth. The standard connector, compressed air outlets is a Parker Series 20 Industrial male quick coupling. The standard connector for water is a Parker high flow coupling BST-4 for a 1/2" line and a male flare for 3/8". However, no modifications to facility system or equipment is allowed. Exhibitors who are in violation of this will be charged an hourly service charge to repair system or equipment.
- 6) Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation may be executed without the presence of the plumbing contractor personnel. However, plumbing personnel must make the service connections to such equipment.
- 7) Equipment using water must have inlet and outlet properly marked and identified.
- 8) Plumbing service rates listed cover bringing service from main line to booth and do not include connecting equipment. Standard placement for compressed air, water, drain are in the back of the booth. For Island booths plumbing service will be placed in the center of the booth (or at our discretion) unless we receive a floor plan indicating the main location where you require your services.
- 9) Due to the portable nature of the air lines at the Donald E. Stephens Convention Center, we recommend that exhibitors supply their own filter or other equipment to limit the moisture or water in lines.
- 10) All drops include up to ten feet (10') of accomplished distance. Use of any Donald E. Stephens Convention Center hose under rugs will have a rental charge by the foot, and plumbing personnel only at the prevailing labor and material rates will install all hose under carpet.
- 11) Any of your plumbing services that require electric labor to connect and/or operate, should be ordered on the "Electrical Services Order Form" such as; pumps, ejectors and water heaters.
- 12) All work performed within a booth attaching lines to equipment, running hose under carpet and relocating drops will be charged on a time and material basis, in addition to service requested.
- 13) Labor between the hours of 8:00 am and 4:00 pm Monday - Friday will be at the straight time rate. Labor before 8:00 am and after 4:00 pm Monday - Friday, all day Saturday, Sunday and Holidays will be at the double-time rate.
- 14) Compressed Air operation will be one hundred pounds per square inch (100 psi) one (1) hour prior to and after the show hours. Compressed Air operation for set up, will be EXHIBITOR SET UP TIME. If Compressed Air is required, after hour arrangements with the plumbing department is required.
- 15) There will be a 50% cancellation charge on all cancelled orders.

Fiber & Fabric Craft Festival

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Water Service

RES

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All water fills and pump outs will be completed by the D.E.S. plumbing department. Plumbing labor to fill tank(s) will not be dispatched without the exhibitor notifying the R.E.S. Service Center that tanks are completely set up and ready for filling. When a D.E.S. plumber has completed filling the tanks, you will automatically be placed on the "Pump Out List". Under no circumstances should you drain and dump the water. **Fill and drain rates listed out include fills on straight time only.** Fills after 4:00 pm. weekdays, holidays and anytime on weekends, will incur an additional labor charge. Additional labor will not be charged for post show draining. Multiple units in the same booth, filled at the same time, will be charged based on the total combined gallons used.

Draining and refilling during set up and/or show hours will incur additional charges for water and labor.

Tap Water Fill & Pump Out GALLONS	DISCOUNT RATE	REGULAR RATE	TOTAL
1 to 10	\$90.00	\$122.00	\$
11 to 25	\$121.00	\$165.00	\$
26 to 50	\$148.50	\$202.50	\$
51 to 100	\$181.50	\$247.50	\$
101 to 150	\$214.50	\$292.50	\$
151 to 200	\$247.50	\$337.50	\$
201 to 300	\$302.50	\$412.50	\$
301 and above	\$357.50	\$487.50	\$

ORDER TOTAL \$ _____

LOCATION: Please identify and show location desired for each service. Include scale drawing showing location of each air drop, water or drain line. Include booth dimensions. If exact locations are required please submit a scale floor plan with cross aisle locators.

A FLOOR PLAN MUST BE SUBMITTED for all island booths with a directional showing entrance of show & adjacent aisle number. If no plan is submitted, additional costs may occur.

All work done after 4:00 pm Monday through Friday and all day Saturday & Sunday will be charged at the double time rates.



Company Name: _____ Phone #: _____ Fax #: _____

Address: _____ City: _____ State: _____ Zip: _____

Authorized By (print): _____ Signature: _____ Booth #: _____

Order Summary and Payment Sheet **MUST** accompany this order. All terms and conditions as outlined on the Order Summary and Payment Sheet have been reviewed and understood.

RES Address: 9291 West Bryn Mawr Rosemont, IL 60018 • RES Telephone: 847-696-2208 • RES Fax: 847-696-9797